

Sipna Shikshan Prasarak Mandal, Amravati's
ARTS, SCIENCE AND COMMERCE COLLEGE

CHIKHALDARA, DISTT. AMRAVATI (Maharashtra State)



Policy Document

**MAINTENANCE OF PHYSICAL,
ACADEMIC AND SUPPORT SERVICES**

Sipna Shikshan Prasarak Mandal, Amravati's
Arts, Science and Commerce College
Chikhaldara, Distt. Amravati

-POLICY DOCUMENT-

MAINTENANCE OF PHYSICAL, ACADEMIC AND SUPPORT SERVICES

As per the established systems and procedures, Building Committee looks after proposed new construction, extension and repairs. Library advisory committee stretches forth its efforts for continuous up gradation and updating of library services. The department of physical education functions in a separate room, sports committee looks into sports infrastructure and support facilities. Instrument maintenance committee collects information about defective and faulty equipments from all departments and try to make it available to the concerned as per procedure and policy. Stock verification committee takes stock of all instruments and infrastructure facilities. Annual maintenance contracts for Electricals, Computer Peripherals, Lab Equipments and Software. Technical assistance is sought as per need. Record of maintenance of instruments and equipment is maintained by lab technicians and supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. The instrument and equipments used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. Computerized stock entries are updated annually. There is systematic disposal of waste of all types such as bio-degradable chemical and e-waste.

Objectives:

- To do optimum utilization of the facilities provided for physical, academic and support service purposes.
- To maintain the uninterrupted and smooth functioning of the facilities.
- To do up-gradation, repairing and replacement of the resources.
- To establish standard procedure for the use and maintenance of the facilities.
- To maintain the proper channel of communication for coordination among different users and caretakers of the facilities.
- To deliver good performance and provide better support services.

Modus Operandi:

The College ensures optimal allocation and utilization of the available financial recourses for Maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements.



Strategies/ Policies for Functioning

Laboratories

Record of maintenance of instruments and equipments is maintained by lab technicians and supervised by HODs of the concerned departments.

The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises.

The instruments and equipments used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments

Computerized stock entries are updated annually

There is systematic disposal of waste of all types such as bio-degradable chemical/chemical and e-waste.

Library

- For every decision of library, our institute has library Advisory Committee. Each and every aspect regarding policy is discussed in the Library Advisory Committee and decisions taken are followed within the schedule, like books selection, write off, service rules, statistical data etc.
- The budget of the library is also placed and finalized in the committee, which include requirements of books, journals, online resources and other study material including physical infrastructure, maintenance and advancement in library services.
- The library advisory committee includes teaching faculty, non-teaching staff and student representative for overall coverage and the meeting is carried out twice in a year
- Every year student's interaction is organized to provide information regarding policies, rules, services and students support facilities in the library.
- Various programmes like User Orientation, Readers Club, Book Exhibition, etc. were organized for optimum use of library
- Library is fully automated using KOHA and WINISIS software
- Beside this library has AMC for maintenance library software.

Computers

The computers are maintained in the institution with the help of the hardware technicians appointed exclusively for this purpose by our esteemed management



Classrooms

- The College has a building committee for maintenance and upkeep of infrastructure. All the facilities are properly maintained, in case of repair or damage of fans, tube lights and desks, carpenters and electrician carry out the maintenance.
- Students are made aware about cleanliness and 'say no to plastic' as well as the cleaning of the classrooms and the laboratories are done with the help of the daily wage persons. There are electricians, workers, plumbers, carpenters deputed by management who ensure the maintenance of building, classrooms and related infrastructure.

Sports Facilities

- Though the institute has its own sports ground on its proposed college land at Aladoh but we carry out our regular sports practices on local Girijan Sharirik Shikshan Mahavidyalay ground and Police Kavayat Maidan with the permission of concerned authority. The arrangement of Indoor games Table Tennis and Chess regular practices is made available separately in the Department of Sports and physical education.

Feedback Mechanism:

Feedbacks are collected from all the stakeholders i.e. students, teachers, alumni and parents to analyze the overall performance of physical, academic and support services in the college. After making proper analysis of the registered responses action is taken to resolve the issues related physical, academic and support services.



ML
PRINCIPAL
Art, Science & Commerce
College, Chikhaldara

Ref. No.:-dot/189/2023

Date :- 01/04/2023

Memorandum of Understanding Between
Sipna's Art, Science & Commerce College, Chikhaldara.
AND

dotCOM Infotech Pvt. Ltd.
For Software Annual Maintenance Contract for Year 2023-2026

This MoU signed dated 01/04/2023 between two parties for Software Annual Maintenance Contract of the software's as follows

1. Admission Management System

Responsibility of dotCOM :

- DotCOM will provide their software support to the college as and when required.
- Update the software for minor updating.
- DotCOM will responsible for their software only.
- Support will be provided within 2-3 days or as per person's availability after complaint.

Responsibility of Sipna's Art, Science & Commerce College, Chikhaldara.

- Regular data backup is the responsibility of college.
- To resolve the Computer hardware problem is responsibility of college.
- Software Security from Viruses is the responsibility of the college.

Terms & Conditions:

- Annual Maintenance Contract must be renewed after completion of Three year.
- Extra charges would be charged for major updating software

Financial Aspect

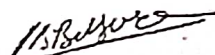
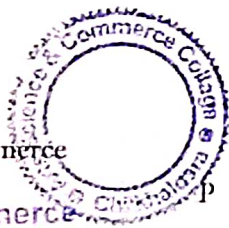
- The College will pay Rs. 10,000/- (Rupees Ten Thousand) + Applicable Tax per year at once as Annual Maintenance Contract charges to dotCOM Infotech Pvt. Ltd. Amravati For Admission Management System.
- The Payment mode could be Cash / DD / Cheque payable to dotCOM Infotech Pvt. Ltd., Amravati.



Principal

Sipna's Art, Science & Commerce
College, Chikhaldara.

Art, Science & Commerce
College, Chikhaldara



For Dotcom

dotCOM Infotech Pvt. Ltd.
Amravati.

COM

dotCOM Infotech Pvt. Ltd.
Think - Innovate - Succeed

2nd Floor, Shetkari Bhavan,
Above SBI-ADB Bank, Old Cotton Market,
Amravati (M.S.) INDIA Ph - 0721-2566245
Cell : 9823194885, 9823646168
email : info@dotcominfotech.co.in
visit us : http://dotcominfotech.co.in

2
J.C.3
19/08
200

Ref. No.

Date :

INVOICE

| | | |
|---|-------------|-----------------|
| Customer's Name & Address | Invoice No. | 064 |
| The Principal, Art, Science & Commerce College, Chikhaldara, Dist. Amravati. | Date | 27/07/2023 |
| | Order Code | REG |
| | GST. No | 27AABCD8776G1ZB |
| | PAN. No | AABCD8776G |

Subject to Amravati Jurisdiction

| Sl. No | Item Description | Qty | Amount | Total Amount |
|---|---|-----|--------------|--------------|
| 01 | AMC Charges For Admission Management System (2023-24) | 01 | Rs. 12,000/- | Rs. 12,000/- |
| | SGST@9% | | | Rs. 1,080/- |
| | CGST@9% | | | Rs. 1,080/- |
| Amount in Words (Rupees Fourteen Thousand One Hundred & Sixty Only) | | | Total | Rs. 14,160/- |

Terms & Conditions :

A. 100% payment must be made to dotcom InfoTech P.Ltd., Amravati on the presentation of bill.

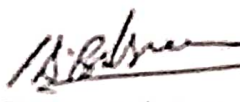
B. All the Cheque/Drafts will be made in favor of dotcom Infotech P.Ltd., Amravati

C. By signing this document you agree to the terms & conditions

D. Disputes if any are subject to Amravati Jurisdiction only.

E. Multi User System

F. Exclusive of all Taxes.

Received by:

Signature & Seal

For dotCOM Infotech Pvt.ltd.



Passed for Payment of Rs.....

Principal

Please tear off the slip given below and attach it with your Cheque/Demand Draft
-----Tear From Here-----

| | | | |
|-------------|------------|------------|--------------|
| Invoice No. | Date | Order Code | Total Amount |
| 064 | 27/07/2023 | REG | Rs. 14,160/- |

If Any Query Please Contact - 7875379737 (Pankaj Belsare)

COM

dotCOM infotech Pvt. Ltd.
Think **⇒** Innovate **⇒** Succeed
2nd Floor, Spandan Bhawan
above SBI (ACB Branch), Old Cotton Market,
Amravati - (M.S.) India
Cell: 9823194885, 9823645186
email: info@dotcominfotech.co.in
web: http://dotcominfotech.co.in

WEBSITE ANNUAL MAINTENANCE CONTRACT (AMC)

AGREEMENT BETWEEN

SIPNA' ART, SCIENCE & COMMERCE COLLEGE
Chikhaldara,
Dist. Amravati, MS – 444 807

and

DOTCOM INFOTECH PVT. LTD.
2nd Floor, Old Cotton Market,
Itwara Bz. Road, Amravati, MS – 444601

Website Under Agreement
www.sipnaascc.ac.in

01 January 2023 to 31 December 2026

Agreement

The agreement is inducted between Sipna's Art, Science & Commerce College, Chikhaldara hereafter ('College') and Dotcom Infotech Pvt. Ltd., Amravati (hereafter 'Dotcom'), to maintain college website sipnaascc.ac.in

Website Maintenance Policy:

We define "Maintenance" as keeping the web site current. It is not intended to be a new design. To maintain a current backup, and archive all submitted files from the website. Updating the navigations, information, adding of new pages, graphic changes, buttons, etc. will be done as and when requested by the college.

It is the college's responsibility to review updates and notify Dotcom, of any necessary changes that need to make. There will be no separate charge for any updates. Updates should be provided electronically (by email) as much as possible. Attachments should be in text format (.txt or Word .doc formats are fine). Send digitized pictures in common format such as .jpg, .gif, .ai, .psd, .png, .bmp, etc.

M/s. DOTCOM, Amravati shall maintain the college website sipnaascc.ac.in specified in this Agreement on terms and conditions hereinafter mentioned. Any addition/deletion of the domain mentioned in this contract shall be subject to the terms and conditions of this agreement.

Terms of Agreement

This agreement shall remain in force for the period from 01 January 2023 to 31 December 2026 (Annually Renewable) for maintaining the college website sipnaascc.ac.in. It shall be open to either parties to terminate this Agreement any time during the said period by giving one-month notice to the other in writing.

Ref No :- dot/182/2023
Date :- 10/05/2023

To,
The Principal,
Sipna's Art, Science &
Commerce College,
Chikhaldara.

Dear Sir,

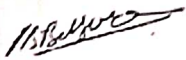
dotCOM Infotech Pvt. Ltd. is one of the foremost offshore service providers in the region, offering a range of web designing and development services to organizations across the Maharashtra and other states. It's our constant endeavor to continue being the leader in providing client based customized web designing, web development, customized software development, content solutions and design services. Our strength lies with our superior knowledge of industry verticals, which help us deliver value to our customer through our quality solutions and services. When you work with dotCOM Infotech, you can be confident that our specialist technical know-how will compliant your own, giving you quality result within realistic timescales. Our Client provide us work because we maintain complete transparency about our capabilities, listen to their needs & respond with on time delivers at best possible cost.

Internet can be said to be the latest revolution in the communication scenario. A web site is equivalent of having your virtual office. It works 24 hours, 365 days for you and serves as your professional identity.

Professional website designing is again the important part for your organizations website. Our website design services will get you the results that you always wanted Our websites design are clean, clear and customized to you needs. We have over 150 satisfied clients of web sites.

We anticipate you will appreciate our efforts and consider our company to provide further services for your esteemed organization. Your response in this regard will be highly solicited.

Thanking You,



Mr. Pankaj Belsare
(General Business Manager)
Cell:- 7875379737



PRINCIPAL
Art, Sci & Commerce
Coll. Chikhaldara

To,
The Principal,
Sipna's Art, Science &
Commerce College,
Chikhaldara.

Dear Sir,

We are please to quote the rates for proposed renovate website as follows -

Website Specifications:-

| DEVELOP DYNAMIC WEBSITE | | | |
|--|---------|---------------------|---------------------|
| Linux Web Hosting Space | 01 GB | | |
| Transfer Data (Band Width) | Limited | POP3 Email Accounts | YES |
| Mail Box capacity | YES | Web mail | Yes |
| *SEO (Search Engine Optimization) | No | Log Maintain | No (Default 2 Days) |
| No. of Static web pages | 20-25 | Graphics Images | 25 - 30 |
| Dynamic Pages | 10 - 15 | Animated Images | 15-20 |
| Total Amount - Rs. 35,000/- + 18% GST | | | |

Optional

| | | |
|---|-----------------------------------|-----------------------------|
| Feedback Management System | Rs. 15,000/- + 18 % GST | |
| Static Extra Page | Rs. 500/- Per Page 1. time | |
| Dynamic Pages | Rs. 2000/- Per Page 1 - time | |
| Log Maintenance Charges | Rs. 8,000/- Per Year 1 - time | |
| SSL Certification Charges | Rs. 4,000/- + 18 % GST (Per Year) | |
| Server Hosting Charges (1 GB) <i>वेब होस्टिंग</i> | Rs. 3,500/- + 18 % GST (Per Year) | |
| Website Maintenance Charges | First Year | No Coast |
| | Next Year | Rs. 10,000/- Per Year + Tax |

Note :- Terms & Conditions Separate Sheet Attached

Pankaj Belsare

Pankaj Belsare
(General Business Manager)
(7875379737)



- Student Admission ● Employee Payroll ● Scholarship ● Accounts ● Intranet
- Web Solutions ● Attendance ● Labrary Automation

10,000

Terms & Conditions

Features :-

- All Information about the college will be available 24 X 7 on internet.
- Use bootstrap, CSS, PHP technology for development.
- There will be an authorized administrator from the college for the website.
- Administrator will be able to change / edit content (text) of dynamic page using his own username and password.
- Responsive (Compatible to Mobile) website.
- DYNAMIC parts in includes -
 - Online news update with attachment.
 - Notice & Announcement.
 - Video (You Tube) play with conditions.
 - Articles & Research abstract upload facility for teachers.
 - Statistical data of college can be uploading.
 - Dynamic photo gallery.
 - Bulk SMS & Emailing.

Terms & Conditions:-

- The design & development work should be at the satisfaction of the organization.
- Providing content, photographs, information is the responsibility of the client.
- No person from the organization or other will be allowed to alter the website content.
- Minimum 25 days require for completion of website after providing all content and photographs.
- Require 80% advance amount with the work order & remaining amount paid after completion of website hosting process.
- Quoted amount is Exclusive of all taxes.
- Charges for log maintenance for more than 2 days will be extra.
- SMS package will be extra.

Pyl
PRINCIPAL
Art, Sci Commerce
College, Akhaldara

domain (sipnaascc.ac.in) has been successfully renewed.

domain@eis.ernet.in
163@sgbau.ac.in
rediffmail.com, ascc163@sgbau.ac.in

Wed, May 31, 2023 at 10:54 AM

are pleased to inform that your domain request for sipnaascc.ac.in has been renew from:
May-2023 for 9 Years.

: This is the auto generated mail, don't reply on this. If any query please mail us at
helpdesk@domain.ernet.in).

IT India

oor, Block I/A Wing, IT Park, Shashtri Park, New Delhi 110053

1-11-22170580, 22170594

11-11-22170602

www.registry.ernet.in

helpdesk@domain.ernet.in

Timings : Weekdays 0900 hrs. to 1730 hrs.

on Saturdays, Sundays & Public Holidays.



ERNET India
5th Floor, Block -1,
DMRC IT Park, Shashid Park,
New Delhi 110053
Tel: 011-22170580, 22170594
GSTIN: 07AAATE0202A2Z8

Receipt


| | | | | | |
|--|------------------------|--|--|-------|----|
| Receipt Number: | R000056701 /0049193 | Details Of Institute /University /College : | Arts Science and Commerce College Chikhaldara | | |
| Receipt Date: | 30/05/2023 | Domain Name: | slpnaascc.ac.in | | |
| Place of Supply: | Maharashtra | Address of Institute /University /College: | Arts Science and Commerce College , Chikhaldara, Maharashtra , 444807, India | | |
| GSTIN Of Institute /University /College : | | State: | Maharashtra | Code: | MH |

| Description of Product/Service | SAC Codes | Date | Period In Year | Taxable Value | CGST | | SGST | | IGST | | Total Advance Received |
|-----------------------------------|--------------|------------|----------------------|------------------|------|--------|------|--------|-------|--------|------------------------------|
| | | | | | Rate | Amount | Rate | Amount | Rate | Amount | |
| Registration | NA | NA | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Renewal | 998429 | 30/05/2023 | 9 | 5400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18.00 | 972.00 | 6372.00 |
| Late /Reactivation Fee | NA | NA | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DNS | 998429 | NA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Total Amount Received(In words) (Six Thousand Three Hundred Seventy Two Rupees only.)

| | |
|-------------------------------|---------|
| Total amount before Tax | 5400.00 |
| Add:CGST | 0 |
| Add:SGST | 0 |
| Add:IGST | 972 |
| Total Tax Amount(GST) | 972 |
| Total Amount After Tax | 6372 |
| GST on Reverse Charge(if any) | - |

This is system generated receipt


PRINCIPAL
Art, Science & Commerce
College, Chikhaldara



dotCOM Infotech Pvt. Ltd.

Think • Innovate • Succeed

2nd Floor, Shetkari Bhavan,
Above SBI-ADB Bank, Old Cotton Market,
Amravati (M.S.) INDIA Ph.- 0721-2566245
Cell : 9823194885, 9823646168
email : info@dotcominfotech.co.in
visit us : http://dotcominfotech.co.in

J,2
19/08
2022

Ref. No.

Date :

IVOICE

| | | |
|--|-------------|------------|
| Customer's Name & Address To, The Principal, Sipna'sArt, Science & Commerce College, Chikhaldara, Dist. Amravati. | Invoice No. | 028 |
| | Date | 03/05/2023 |
| | Order Code | REG |
| | PAN No | AABCD8776G |

GST. No. : 27AABCD8776G1ZB

Subject to Amravati Jurisdiction

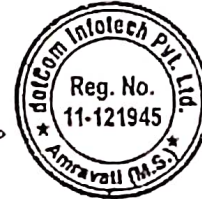
| Sr. No | Item Description | Qty. | Rate | Total Amount |
|---|--|-------|------------------------------------|--|
| 01 | Server Hosting Space Renewal Charges (sipnaascc.ac.in) (May 2023) SGST@9% CGST@9% | 05 GB | Rs. 3,500/- (Per GB) (Per Year) | Rs. 17,500/- Rs. 1,575/- Rs. 1,575/- |
| Amount in Words (Rupees Twenty Thousand Six Hundred Fifty Only) | | | Total | Rs. 20,650/- |

Terms & Conditions :

- A. 100% payment must be made to dotcom InfoTech P.ltd., Amravati on the presentation of bill.
- B. All the Cheque/Drafts will be made in favor of dotcom InfotechP.ltd., Amravati
- C. By signing this document you agree to the terms & conditions
- D. Disputes if any are subject to Amravati Jurisdiction only.
- E. Multi User System
- F. Exclusive of all Taxes.

Received by:

For
dotCOMInfotechPvt.ltd.



Signature & Seal

Passed for Payment for
Rs.....

Please tear off the slip given below and attach it with your Cheque/Demand Draft.

Tear From Here-----Principal-----

| Invoice No. | Date | Order Code | Total Amount |
|-------------|------------|------------|--------------|
| 028 | 03/05/2023 | REG | Rs. 20,650/- |

If any query please contact : Pankaj Belsare - 7875379737



विद्यान व वाणिज्य महाविद्यालय,
 लिखनगर
 क्रमांक ५२
 दिनांक २५/०८/२०२३.

dotCOM Infotech Pvt. Ltd.

Think • Innovate • Succeed

2nd Floor, Shetkari Bhavan,
 Above SBI-ADB Bank, Old Cotton Market,
 Amravati (M.S.) INDIA Ph.- 0721-2566245
 Cell : 9823194885, 9823646168
 email : info@dotcominfotech.co.in
 visit us : http://dotcominfotech.co.in

Jf
 19/08
 2023

Ref. No.

Date :

IVOICE

| | | |
|--|-------------|------------|
| Customer's Name & Address | Invoice No. | 198 |
| To, The Principal, Sipna's Art, Science & Commerce College, Chikhaldara, Dist. Amravati. | Date | 16/08/2023 |
| | Order Code | REG |
| | PAN No | AABCD8776G |

GST. No. : 27AABCD8776G1ZB

Subject to Amravati Jurisdiction

| Sr. No | Item Description | Qty. | Rate | Total Amount |
|--|--|------|--------------|--------------|
| 01 | Dynamic Website Development Charges (sipnaascc.ac.in) | 01 | Rs. 35,000/- | Rs. 35,000/- |
| | SGST@9% | | | Rs. 3,150/- |
| | CGST@9% | | | Rs. 3,150/- |
| Amount in Words (Rupees Forty One Thousand Three Hundred Only) | | | Total | Rs. 41,300/- |

| | | |
|--|---|--|
| <p>Terms & Conditions :</p> <p>A. 100% payment must be made to dotcom InfoTech P.ltd., Amravati on the presentation of bill.</p> <p>B. All the Cheque/Drafts will be made in favor of dotcom InfotechP.ltd., Amravati</p> <p>C. By signing this document you agrees to the terms & conditions</p> <p>D. Disputes if any are subject to Amravati Jurisdiction only.</p> <p>E. Multi User System</p> <p>F. Exclusive of all Taxes.</p> | <p>Received by:</p> <p><i>[Signature]</i></p> <p>Signature & Seal</p> | <p>For dotCOMInfotechPvt.ltd.</p> <p><i>[Stamp]</i> Reg. No. 11-121945 Amravati (M.S.)</p> |
|--|---|--|

Please tear off the slip given below and attach it with your Cheque/Demand Draft
 Principal From Here

| | | | |
|-------------|------------|------------|--------------|
| Invoice No. | Date | Order Code | Total Amount |
| 198 | 16/08/2023 | REG | Rs. 41,300/- |

If any query please contact : Pankaj Belsare - 7875379737

24/8/23



DESHMUKH GAS AGENCY & SHRI SAI DOMESTIC APPLIANCES
(LPG Distributor of Bharat Petroleum Corporation Ltd.)

Janardan Peth, Amravati - 444 605. Email.: ati_bgas@yahoo.com
Ph.: 0721 - 2574900, 2577900, 2560855

CERTIFICATE

This to Certify that our Deshmukh Gas Agency & Shri Sai Domestic Appliances firm checked inspected the Laboratory Gas pipe lines at Arts, Scinece & Commerce College, Chikhaldara, Dist.Amravati. During the inspection we did not find any hazardous issue in the Laboratories.

Date : 10/05/2023

PRINCIPAL
Art, Science & Commerce
College, Chikhaldara





SKAR
To,

**ARTS SCIENCE & COMMERCE COLLEGE
CHIKHALDHARA
AMRAVATI**

Pin Code

Contact Number : 9423610533/9021498634

Kind Attn: - Mr./Mrs. RAJU BHAU SIR

Dicksons Engineering Company Pvt. Ltd.
Regd. Office : Regd. Office : W-46, MIDC,
Hingna Road, Nagpur-16 Maharashtra. India.
Ph. No : 07104-297555/297551
Email : dicksons_ngp@dicksonsgroup.com
CIN : U29120MH1995PTC088007



Date 16/04/2023

Authorised KOEL Care Centre

Subject: - Quotation for Bandhan DG Care Services

Dear Sir,

We are pleased to submit you the Bandhan DG Care Services offer as below,

Scope:

Labour Services for,

Tenure of the Services : 01 year/s

Number of PM Visits : 04 PM per year

Breakdown Complaints : Unlimited

Repairs : Unlimited

Genset kVA : 25 KVA

Average Running per Annum : Hours

Engine Code and Sr. No. : 03.2145/1220238

DATE OF COMMENCEMENT : 17 APRIL 2023 TO 16 APRIL 2024

Commercials :

Charges for 01 year/s Bandhan DG Care Services is Rs. 6700 + GST 1206=7906/-

In Words. Rupees: SEVEN THOUSAND NINE HUNDRED & SIX ONLY

We look forward to your valuable order,

Thanking You,

Sign : _____

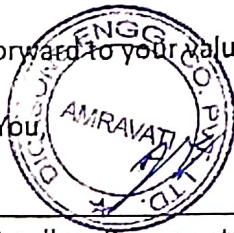
Name of Bandhan Representative : ROSHAN DHIRE

Name of the Dealership : DICKSONS ENGG CO PVT LTD

Address of Dealership : NAGPUR

Authorised Service Dealer of Kirloskar Oil Engines Ltd.

NOTE : CHEQUE NAME Kirloskar Oil Engines Ltd



PRINCIPAL
Art, Science & Commerce
College, Chikhaldhara

24 x 7 KOEL Customer Care Centre No. 8806334433 / 18002333344
www.koel.co.in

Ref No. : Bandhan/SDName/23-24/Next Quotation Number 57

**ARTS SCIENCE & COMMERCE COLLEGE
CHIKALDHARA
AMRAVATI**

Pin Code

Contact Number : 9423610533

Kind Attn: - Mr./Mrs. SHAU SIR

Subject: - Quotation for Bandhan DG Care Services

Dear Sir,

We are pleased to submit you the Bandhan DG Care Services offer as below,

Scope:

Labour Services for,

Tenure of the Services : 01 year/s

Number of PM Visits : 04 PM per year

Breakdown Complaints : Unlimited

Repairs : Unlimited

Genset kVA : 45 KVA

Average Running per Annum : Hours

Engine Code and Sr. No. : 04.2421/1920392

DATE OF COMMENCEMENT : 18 APRIL 2023 TO 17 APRIL 2024

Commercials :

Charges for 01 year/s Bandhan DG Care Services is Rs. 8100/- +1458 GST =9558/-

In Words. Rupees: NINE THOUSAND FIVE HUNDRED FIFETY EIGHT ONLY

We look forward to your valuable order,

Thanking You,

Sign : _____

Name of Bandhan Representative : ROSHAN DHIRE

Name of the Dealership : DICKSONS ENGG CO PVT LTD

Address of Dealership : NAGPUR

Authorised Service Dealer of Kirloskar Oil Engines Ltd.

NOTE CHEQUE NAME : KIRLOSKAR OIL ENGINE LTD.



Principal
Arts, Science & Commerce
College, Chikaldhara



7

Invoice for Kirloskar BANDHAN Online Purchase against QR60308162

1 message

BandhanHelpdesk <bandhan.helpdesk@kirloskar.com>

Fri, Apr 28, 2023 at 7:35 PM

To: ascc163@sgbau.ac.in

Cc: bandhan.helpdesk@kirloskar.com, decpl.mkt.amc-nagpur@koelcare.com, sabyasachi.mukherjee@kirloskar.com

Dear Mr. Girish Sahu

It gives us immense pleasure to welcome you to Kirloskar BANDHAN family.

We thank you for choosing Kirloskar BANDHAN and giving us the opportunity to take care of your KOEL/Kirloskar Green asset. It is our privilege to serve you.

Enclosed herewith our invoice copy against the payment made from your end along with agreement details. Hard copy of the same also couriered on billing address provided during purchase.

Kindly take a note of the following important details pertaining to your online purchase:

- Engine Serial Number of your KOEL Green Genset : 04.2445.../1120595
- Instance ID of your KOEL Green Genset : 1928542
- Invoice No and Date : 272415248000658 Date: 27/Apr/2023
- Start date of contract : 01/May/2023
- End date of contract : 30/Apr/2024
- Per year schedule Preventive Maintenance visits selected : 4 nos. per year as DG running confirmed for Below 500 hours per year.
- Kirloskar Care Authorised Service Dealer Assigned for Services : Dicksons Engineering Co.Pvt.Ltd. - AMRAVATI

For regular Preventive maintenance based on no of Preventive Maintenance visits selected by you during purchase, KOEL CARE Authorised Spares and Service Dealer, Dicksons Engineering Co.Pvt.Ltd. - AMRAVATI will be in touch with you for necessary service support.

For any breakdown complaint or assistance is required at any point of time during contract period, you are requested to contact our 24 x 7 helpdesk at 8806334433 or Email us on koel.helpdesk@kirloskar.com . Our team will assist you at quickest way.

All necessary spare parts and consumables during the contract period are required to purchase from our authorised dealer, Dicksons Engineering Co.Pvt.Ltd. - AMRAVATI to keep your genset healthy with clearance of their payment at local level.

Note: Please mention your Genset Instance ID/ Engine Serial Number as mentioned above while contacting our 24x7 Helpdesk to track your genset easily and serve you better.

We once again thank you very much for choosing Kirloskar BANDHAN and assure you of our best services always.

Enclosed:

- Invoice copy against payment made
- Agreement details & Kirloskar BANDHAN Scope document

Regards,
KOEL CARE Team
24X7 KOEL Helpdesk Number – 8806334433

2 attachments

272415248000658.pdf
330K

272415248000658_Agreement_details_and_Bandhan_Scope.pdf
319K

Mr. G.M. Sahu
 M/2
 27/04/2023
 Arts, Science & Commerce
 College, Chikhaldara



Kirloskar care

Date: 28/Apr/2023

To,
Principal Arts Science & Commerce College Chikhaldara
Upper Plateau, Near Government Garden, Chikhaldara, Amravati, Maharashtra,,444807

Kind Attn: Mr. Girish Sahu

Dear Sir,

It gives us immense pleasure to welcome you to Kirloskar BANDHAN family.

We thank you for choosing Kirloskar BANDHAN and giving us the opportunity to take care of your KOEL/Kirloskar Green asset. It is our privilege to serve you. We shall ensure that you always avail the best of our services through our 5 promises:

- Proactiveness
- Speed - Response & Restoration
- First Time Right
- One Stop Solution
- Complete Service Ownership

Kindly take a note of the following important details pertaining to your online purchase

- | | | |
|---|----------------------|--------------------|
| • Engine Serial Number | : 04.2445.../1120595 | |
| • Instance id of your KOEL Green Genset | : 1928542 | |
| • Invoice Number and Date | : 272415248000658 | Date : 27/Apr/2023 |
| • Start date of contract | : 01/May/2023 | |
| • End date of contract | : 30/Apr/2024 | |

For any assistance, you can always contact our 24x7 helpdesk @ 8806334433 or Email us on koel_helpdesk@kirloskar.com

Note: Please mention your Genset Instance ID/ Engine Serial Number as mentioned above while contacting our 24x7 Helpdesk to track your genset easily and serve you better.

We once again thank you very much for choosing Kirloskar BANDHAN and assure you of our best services always.

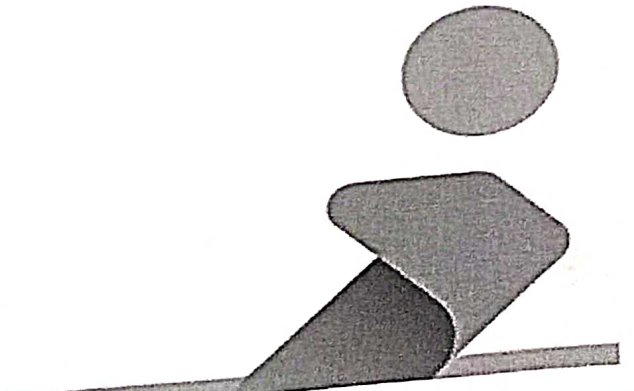
Regards

Ayyaj M Shaikh
(Head - Customer Support)

Enclosure: Scope, Inclusion and Exclusion of Kirloskar BANDHAN Service Package.

Kirloskar Oil Engines Limited
A Kirloskar Group Company

Regd. Office: Laxmanrao Kirloskar Road,
Khadki, Pune, Maharashtra - 411 003, India.
24x7 KOEL Helpdesk Number - 880 633 4433
www.kirloskar.com | Website : www.kirloskaroilengines.com



Bandhan Scope and Conditions

- Bandhan is a Unique Customized Service Package from Kirloskar Care for KOEL/Kirloskar Green Genset Users.
- Available in tenure of 1 year — 3 years — 5 years of agreement period.
- Available based on Genset usage shared by customer during purchase.
 - For Genset running below 500 hrs— customer can go with 4 Preventive Maintenance visits.
 - For Genset running between 500 hrs to 1000 hrs - customer can go with 6 Preventive maintenance visits.
 - For Genset running above 1000 hrs - customer can go with 12 Preventive Maintenance visits.
- It is labour agreement between Kirloskar Oil Engines Limited (KOEL) and Customer where customer is required to pay labour charges directly to KOEL at start of agreement and then after No Extra Charges for visit require of Kirloskar Care service person for maintenance or break down visits.
- Service Execution through KOEL Authorised Service and Spare Dealership Network.
- Supported by Kirloskar Care 24 X 7 Single Point contact helpdesk, 400+ Authorised Service Locations, 6000+ KOEL Trained Service Engineers, Centralised Customer Relationship Management System.

USPs:

- No extra labour charges for Top and Major Failure.
- Flexible no. of PM visits selection based on usage pattern of Genset.

Service Package offering (Customer to select during purchase):

- For Kirloskar Green Diesel Genset of any age.
 - Available in tenure of 1 year – 3 years - 5 years period.
 - Selection of Preventive Maintenance visits based yearly genset usage by customer.
 - Upto 500 hours in a year – 4 PMs / year; 500 – 1000 hours in a year – 6 PMs / year; 1000+ hours – 12 PMs / year.
- ** Customer may select higher number of preventive maintenance visits based on the criticality of the application and power dependability on Genset, irrespective of the running pattern.
- For Kirloskar Green Diesel Genset - In warranty with usage below 1000 hours per year
 - 3 years tenure with 9 committed Preventive Maintenance visits.
 - Preventive Maintenance visits schedule,
 - 1st Year : 2 PMs; 2nd Year : 3 PMs; 3rd Year : 4 PMs

Bandhan Includes :

- Labour Charges for Preventive Maintenance as per schedule of DG running selected by Customer during purchase.
- Labour Charges for All Breakdown Complaints whenever reported by customer.
- Labour Charges for Major and Minor repairs including overhauls.

Kirloskar Oil Engines Limited
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Regd. Office: Laxmanrao Kirloskar Road,
Khadki, Pune, Maharashtra - 411 003, India.
24x7 KOEL Helpdesk Number - 880 633 4433
Email : koelhelpdesk@kirloskar.com | Website : www.kirloskaroilengines.com
CIN : L28120PN2009PLC133351

Cost of transportation and spare parts require for preventive or breakdown visit. Customer to purchase require consumables and spare parts from nearest Kirloskar Care authorized service network whenever require to keep Genset healthy.

Change of external regulator if require for any voltage fall works like FC - Starter - Changing alternator requiring. All Alternator minor charges are part of overhead for such jobs (customer to not required to pay for same)

In and to charges of material handling

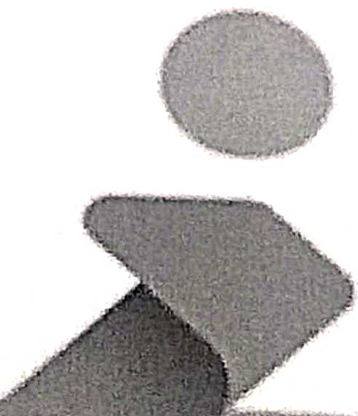
Testing of Genset. Charge of additional external labour if require for handling of any parts of Genset during any repairing or maintenance.

Any damage due to fire, natural disasters or theft.

Some charge of battery power require in case of any major failure.

[Handwritten Signature]

Atul M. Dhadu
(Head - Customer Support)



Certificate of Registration

This is to Certify that
Quality Management System of

**ARTS, SCIENCE AND COMMERCE COLLEGE,
CHIKHALDARA**

DIST. AMRAVATI, MAHARASHTRA, INDIA

has been assessed and found to conform to the requirements of

ISO 9001:2015

for the following scope :

PROVIDING QUALITY EDUCATION FOR GRADUATION IN ARTS, COMMERCE
AND SCIENCE, POST GRADUATION IN ENVIRONMENTAL SCIENCE AND
Ph.D IN SCIENCE AND HUMANITIES.

| | | | |
|---------------------------|--------------|----------------|--------------|
| Certificate No | : 22EQGW11 | Issuance Date | : 13/04/2022 |
| Initial Registration Date | : 13/04/2022 | | |
| Date of Expiry | : 12/04/2025 | | |
| 1st Surve. Due | : 13/03/2023 | 2nd Surve. Due | : 13/03/2024 |



D. Venkatesh
Director

Magnitude Management Services Pvt. Ltd.

55, Lower Ground Floor, Sector 02, Noida-201301, U.P, India

Email: info@mmscertification.com, website: www.mmscertification.com

Subject to Successful Surveillance Audit and case surveillance audit is not allowed to be conducted, this certificate shall be suspended/withdrawn.

Certificate Verification: Please Re-check the validity of certificate at <http://www.mmscertification.com>

This certificate is the property of Magnitude Management Services Pvt. Ltd. and shall be returned to the company when demanded.