

SipnaShikshanPrasarakMandal, Amravati's
Arts, Science and Commerce College, Chikhaldara, Distt. Amravati
An IQAC meeting notice

All the members of IQAC are hereby informed that the IQAC meet is scheduled on 17/04/2024. All the members are requested to attend the same.

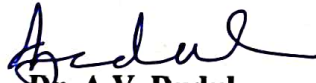
Meeting Date: 17/04/2024

(Time: 12.30 pm)

Venue: IQAC Office

Meeting Agenda

1. To note the action taken report of the previous meeting dated 12/02/2024.
2. To discuss the Peer Team recommendation (assessment and accreditation 4th cycle).
3. To discuss and approve of the AQAR (2022-2023)
4. To review the TLE process
5. To review the feedback mechanism of the college
6. To discuss the plan for conduction of academic and administrative audit (2023-24)
7. To note and discuss New Binary NAAC Reforms 2024.
8. To discuss the IQAC's strategic plan (2024-2025)
9. To discuss gender sensitization plan (2024-2025)
10. Items with the permission of chair.



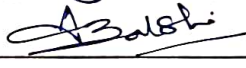



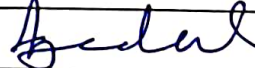
Dr. A.V. Dudul
IQAC Coordinator,



Dr. R.S. Jajpurkar
Principal



PRINCIPAL
Art, Science & Commerce
College, Chikhaldara

Sr. No.	Name of Members	Designation	Signature
1	Dr. R. M. Kadu	Member (Management Representative)	
2	Shri. R.B. Nandanwar	Member (Local Representative & Industrialist)	
3	Dr. H. U. Petkar	Member	
4	Dr. S.N. Jagtap	Member	
5	Dr. V. D. Kapse	Member	
6	Dr. V. R. Patil	Member	
7	Dr. K. N .Shah	Member	
8	Dr. S. G. Mahajan	Member	
9	Dr. A. R. Bakshi	Member	
10	Dr. B.N. Mahajan	Member	
11	Dr. R. S. Mankar	Member	
12	Dr. P. M. Kute	Member	
13	Dr. R. P. Rahate	Member	
14	Mr. V. M. Morey	Member	
15	Shri. P. N. Bharatiya	Member (Non-Teaching staff Representative)	
16	Dr. Sachin O. Mishra	Member (Alumni Representative)	
17	Vishwajit R. Hekade	Member (Student Representative)	
18	Dr. Anand V. Dudul	Coordinator	



SipnaShikshanPrasarakMandal, Amravati's
Arts, Science and Commerce College, Chikhaldara, Distt. Amravati
IQAC meeting Minutes and Action taken report

Date: 17/04/2024

Time: 12:30 pm

Venue: IQAC Office, Arts, Science and Commerce College, Chikhaldara

Meeting Agenda

1. To note the action taken report of the previous meeting dated 12/02/2024.
2. To discuss the Peer Team recommendation (assessment and accreditation 4th cycle).
3. To discuss and approve of the AQAR (2022-2023)
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8. To discuss the IQAC's strategic plan (2024-2025)
9. To discuss gender sensitization plan (2024-2025)
10. Items with the permission of chair.

Minutes of the Meeting

1. Action Taken Report (Previous Meeting):

- The action taken report of the previous meeting dated 12/02/2024 was noted and acknowledged by all members.

2. Discussion on Peer Team Recommendation (Assessment and Accreditation 4th Cycle):

- Members deliberated on the recommendations provided by the Peer Team and proposed strategies for implementation.

3. Approval of AQAR (2022-2023):

- The AQAR for the academic year 2022-2023 was reviewed, discussed, and unanimously approved by the members.

4. Review of TLE Process:

- The Teaching-Learning-Evaluation process was reviewed, and suggestions were made for its enhancement and effectiveness.

Review of Feedback Mechanism of the College:

- The feedback mechanism of the college was evaluated, and measures for improvement were discussed and agreed upon.

6. Plan for Conduction of Academic and Administrative Audit (2023-24):

- Plans for conducting the academic and administrative audit for the year 2023-24 were discussed. An audit schedule will be prepared and shared with all departments.

7. Discussion on New Binary NAAC Reforms 2024:

- Members deliberated on the new Binary NAAC Reforms of 2024 and discussed their implications for the college. The new guidelines are awaited and will be studied once published. IQAC intends to conduct a workshop on new guidelines.

8. IQAC's Strategic Plan (2024-2025):

- The strategic plan of the IQAC for the academic years 2024-2025 was discussed, and key objectives were identified. The plan will be finalised in accordance with the new guidelines.

9. Gender Sensitization Plan (2024-2025):

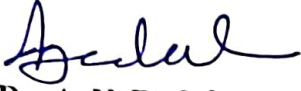
- Strategies for implementing a gender sensitization plan for the academic years 2024-2025 were discussed and the plan will be finalised in accordance with the new guidelines.

10. Items with the Permission of Chair:

- The scheme of PM-USHA, the soft components in particular, were discussed and a few programs to be conducted under the same were finalised

Next Meeting:





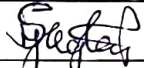
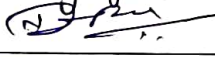

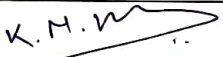

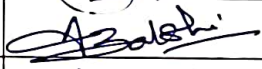


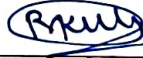
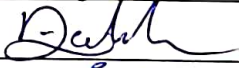
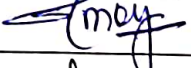




- The date and agenda for the next IQAC meeting will be communicated to all members in due course.



Dr. A. V. Dudul
(IQAC Coordinator)



Dr. R.S. Jaipurkar
(Principal)

Sr. No.	Name of Members	Designation	Signature
1	Dr. R.S. Jaipurkar	Chairman	
2	Dr.R. M. Kadu	Member (Management Representative)	
3	Shri. R.B. Nandanwar	Member (Local Representative & Industrialist)	
4	Dr. H. U. Petkar	Member	
5	Dr. S.N. Jagtap	Member	
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19	Dr. A.V. Dudul	Coordinator	

**Sipna Shikshan Prasarak Mandal, Amravati's
Arts, Science and Commerce College, Chikhaldara, Distt. Amravati
IQAC meeting**

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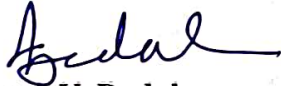
Meeting Date: 12/02/2024

(Time: 03.30 pm)


Venue: Seminar hall

Meeting Agenda

1. To note the action taken report of the previous meeting dated 20/10/2023.
2. To review the preparation of AQAR 2022-2023.
3. To discuss the Peer Team report by NAAC (4th cycle).
4. To review the strategic plan and gender sensitization plan 2023-2024
5. To review the TLE process
6. To review the feedback mechanism of the college
7. Items with the permission of chair.






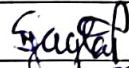


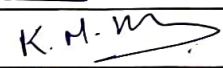

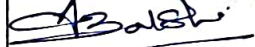


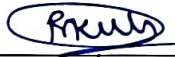
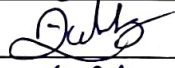
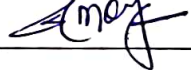

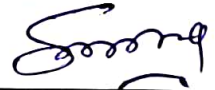
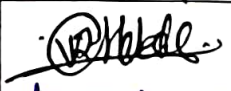
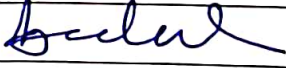
**Dr. A.V. Dudul
Coordinator, IQAC**



**Dr. R.S. Jaipurkar
Principal**

**PRINCIPAL
Art, Science & Commerce
College, Chikhaldara**



Sr. No.	Name of Members	Designation	Signature
1	Dr. R. M. Kadu	Member (Management Representative)	
2	Shri. R.B. Nandanwar	Member (Local Representative & Industrialist)	
3	Dr. H. U. Petkar	Member	
4	Dr. S.N. Jagtap	Member	
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18	Dr. Anand V. Dudul	Coordinator	



SipnaShikshanPrasarakMandal, Amravati's
Arts, Science and Commerce College, Chikhaldara, Distt. Amravati
IQAC meeting Minutes and Action taken report
Meeting Date: 12/02/2024 (Time: 03.30 pm)

Meeting Agenda

1. To note the action taken report of the previous meeting dated 20/10/2023.
2. To review the preparation of AQAR 2022-2023.
3. To discuss the Peer Team report by NAAC (4th cycle).
4. To review the strategic plan and gender sensitization plan 2023-2024
5. To review the TLE process
6. To review the feedback mechanism of the college
7. Items with the permission of chair.

Minutes of the Meeting

Meeting of the IQAC of Arts, Science & Commerce College, Chikhaldara, Distt. Amravati was held on 12/02/2024 at 03:30 pm under the Chairmanship of Principal Dr. R. S. Jaipurkar.

At the outset Coordinator IQAC Dr. A.V. Dudul welcomed the chairman and all members of the IQAC and sought permission of Chairman to commence the meeting.

Chairman Principal Dr. R. S. Jaipurkar also welcomed all the members and granted permission to commence the business of the meeting.

After elaborate discussions the following decisions were taken.

Item No. 01: To note the action taken report of the previous meeting dated 03/07/2023.

- Action taken report of the previous meeting was noted after elaborate discussion.
- Directions were given to teachers to make teaching, learning and evaluation more effective by using effective teaching methodologies and ICT. In this regard, Faculty Coordination Committee is directed to take the regular follow up. Due to implementation of new curriculum by the university, need based and skill based components are included in it.
- TLE process report from faculty coordination committee submitted to the principal for necessary action.
- Completed internal academic and administrative audit of the various departments and committees.

Item No. 02: To review the preparation of AQAR 2022-2023.

The preparation of the AQAR 2022-2023 was reviewed and discussed in detail. Concerned criterion coordinators were guided in this regard. It was decided that the AQAR should be finalized and submitted to NAAC at the earliest.

Item No. 03: To discuss the Peer Team report by NAAC (4th cycle).

The Peer Team report was circulated among the staff and the score of the college during 4th cycle assessment and accreditation was studied and reviewed elaborately and discussed in detail as to focus the areas to improve for future performance.

Item No. 04: After elaborate discussion, IQAC's strategic plan and gender sensitization plan for 2023-2024 was reviewed and finalized. It was decided to circulate it to all staff members for necessary action.

Item No. 05: To review the TLE process.

The report submitted by Faculty Coordination Committee was discussed. Further, it was decided to direct the teachers to develop e-content and boost up use of ICT tools and online resources for TLE process to make teaching - learning more effective.


Item No. 06: To review the feedback mechanism of the college

After having discussion on feedbacks on curriculum and overall functioning of the college, it was observed that students as well as all the stakeholders are satisfied and also expressed satisfaction regarding overall support provided by the college. Moreover, it was decided to make teaching, learning and evaluation more effective. Also, after having discussion on teacher's and employer's feedback on curriculum it is resolved that the faculty members of the college, who are the members of Board of Studies (BOS) of the affiliating university, should do the needful to make the required changes in the curriculum of the respective subjects and other faculty members at the suitable platforms.


Item No. 07: Items with the permission of chair:

Elaborate discussion on upcoming NEP to be implemented from academic session 2024-2025 was done and the concerned committee members were advised to comply with this according to university guidelines

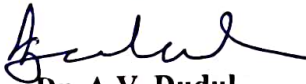
The minutes of this meeting were upheld in this meeting.


Dr. A. V. Dudul
(IQAC Coordinator)





Dr. R.S. Jaipurkar
(Principal)
PRINCIPAL
Art, Science & Commerce
College, Chikhaldara

Sr. No.	Name of Members	Designation	Signature
1	Dr. Rajesh S Jaipurkar	Chairman	ML
2	Dr. R. M. Kadu	Member (Management Representative)	Rkadu
3	Shri. R.B. Nandanwar	Member (Local Representative & Industrialist)	RNandanwar
4	Dr. H. U. Petkar	Member	HPetkar
5	Dr. S.N. Jagtap	Member	SJagtap
6	Dr. V. D. Kapse	Member	VKapse
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13	Dr. P. M. Kute	Member	PKute
14	Dr. R. P. Rahate	Member	RRahate
15	Mr. V. M. Morey	Member	VMorey
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18	Vishvajit R. Hekde	Member (Student Representative)	VHekde
19	Dr. Anand V Dudul	Coordinator	ADudul


Dr. A.V. Dudul
Coordinator, IQAC

7




Dr. R.S. Jaipurkar
Principal
PRINCIPAL
Art, Science & Commerce
College, Chikhaldara

Sipna Shikshan Prasarak Mandal, Amravati's
Arts, Science and Commerce College, Chikhaldara, Distt. Amravati
IQAC meeting Minutes and Action taken report
Meeting Date: 20/10/2023 (Time: 03.30 pm)

Meeting Agenda

1. To note the action taken report of the previous meeting dated 03/07/2023.
2. To note the submission of SSR and clarifications for DVV.
3. To note the pre-qualification of submitted SSR for assessment.
4. To note the 2nd level of payment of fees for NAAC Assessment.
5. To review the preparedness of the college for NAAC assessment (4th Cycle)
6. To update the college website.
7. To review the TLE process
8. Items with the permission of chair.

Minutes of the Meeting

Meeting of the IQAC of Arts, Science & Commerce College, Chikhaldara, Distt. Amravati was held on 20/10/2023 at 03:30 pm under the Chairmanship of Principal Dr. R. S. Jaipurkar.

At the outset Coordinator IQAC Dr. V. D. Kapse welcomed the chairman and all members of the IQAC and sought permission of Chairman to commence the meeting.

Chairman Principal Dr. R. S. Jaipurkar also welcomed all the members and granted permission to commence the business of the meeting.

After elaborate discussions the following decisions were taken.

Item No. 01: To note the action taken report of the previous meeting dated 03/07/2023.

- Completed internal academic and administrative audit of the various departments and committees.
- Mock Peer team visit is scheduled on 03rd November 2023 and Management Peer Team visit on 04th November 2023. The preparation is going on in this regard.
- IQAC's strategic plan and gender sensitization plan for 2023-2024 was decided to be circulated to all staff members for necessary action.
- Ancillary preparations like PPT/Demonstration/Display/ Documentation/Communication, etc. were monitored regularly for effective performance of the college during NAAC Peer Team visit.

- The college campus beautification is going on (Display boards, colouring, plantation, college gate, etc.).
- Efforts to start the new skill based courses are underway by establishing the MoUs with government or non-government agencies.
- Research Club was directed to plan to encourage staff members for their participation in Conferences/Seminar/webinar and to publish research work in journals mentioned in UGC Care List.
- The college website is updated.
- Monitor the use of policy documents prepared for various functioning of the college is going on.
- Time-line to get ready for NAAC assessment (4th Cycle) is strictly followed till date.

Item No. 02: To note the submission of SSR and clarifications for DVV.

Submission of SSR and clarifications for DVV was done after having the elaborate discussion with all members of IQAC and the concerend staff members. Submission of SSR and clarifications for DVV was noted with its approval.

Item No. 03: To note the pre-qualification of submitted SSR for assessment.

The pre-qualification of submitted SSR for assessment by NAAC was noted.

Item No. 04: To note the 2nd level payment of fees for NAAC Assessment.

The 2nd level payment of NAAC Assessment fees and logiostic fees was noted.

Item No. 05: To review the preparedness of the college for NAAC assessment (4th Cycle).

The preparedness of the college for NAAC assessment (4th Cycle) was discussed and reviewed and everyone expressed saatifcation in this regard. Furthermore, it was decided to communicate any kind of suggestions, if any, to IQAC Coordinator.

Item No. 06: To update the college website.

The college website was updated by college website committee during submission of SSR and DVV clarifications.

Item No. 07: To review the TLE process.

The report submitted by Fcaulty Coordination Committee was discussed. Further, it was decided to direct the teachers to develop e-content and make atmost use of ICTtools and online resources for TLE process to make learning experince more effective.

Item No. 08: Items with the permission of chair.


- It was decided to form the various college committees for conveniece during NAAC PEER TEAM visit to college.

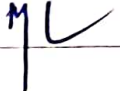


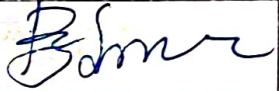
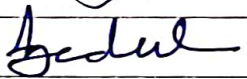







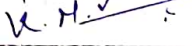
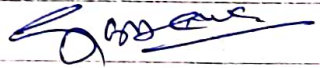
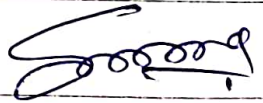

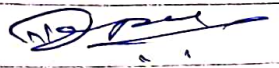
- It was decided to plan to arrange Mock Peer Team Visit and Management Peer Team Visit to college to assess the preparation of the college for upcoming assessment of the college by NAAC to get necessary suggestions.


The minutes of this meeting were upheld in this meeting.


Dr. V. D. Kapse

(IQAC Coordinator)


Dr. R. S. Jaipurkar
(Principal)

Sr. No.	Name of Members	Designation	PRINCIPAL Signature Art, Science & Commerce College, Chikhaldara
1	Dr. R.S. Jaipurkar	Chairman	
2	Dr. R. M. Kadu,	Secretary, Sipna Shikshan Prasarak Mandal, Amravati and Member of Committee (Management Representative)	
3	Mr. Yashwant Bahale	Member (Employer Representative)	
4	Shri. R.B. Nandanwar	Member (Local Representative)	
5	Dr. A.V. Dudul	Member	
6	Dr. U.G. Tayade	Member	
7	Dr. S.G. Mahajan	Member	
8	Dr. U. S. Wasnik	Member	
9	Dr. V.S. Mangle	Member	
10	Dr. G.R. Dhokane	Member	
11	Dr. S.P. Chavan	Member	
12	Dr. P.G. Gawande	Member	
13	Dr. B. N. Mahajan	Member	
14	Dr. K. N .Shah	Member	
15	Dr. S. L. Kottewar	Member	
16	Shri. P.S. Tayade	Member	
17	Dr. Sachin O. Mishra	Member (Alumni Representative)	
18	Anita R. Bapaske	Member (Student Representative)	
19	Dr. V. D .Kapse	Coordinator	


PRINCIPAL
Art, Science & Commerce
College, Chikhaldara



Sipna Shikshan Prasarak Mandal, Amravati's
Arts, Science and Commerce College, Chikhaldara, Distt. Amravati
IQAC meeting Minutes and Action taken report
Meeting Date: 03/07/2023 (Time: 12.30 pm)

Meeting Agenda:

1. To note the action taken report of the previous meeting dated 13/05/2023.
2. To finalize IQAC's strategic plan of action for 2023-2024.
3. To review the preparation of SSR for upcoming NAAC assessment cycle.
4. To review the college campus beautification.
5. To start new programs and courses under distance/online education.
6. To increase the participation of staff members for Conferences/Seminar/webinar.
7. To encourage staff members for research publications in UGC Care List.
8. To discuss the feedback analysis reports
9. To update the college website.
10. Items with the permission of chair.

Minutes of the Meeting

Meeting of the IQAC of Arts, Science & Commerce College, Chikhaldara, Distt. Amravati was held on 03/07/2023 at 11:30 am under the Chairmanship of Principal Dr. R. S. Jaipurkar.

At the outset Coordinator IQAC Dr. V. D. Kapse welcomed the chairman and all members of the IQAC and sought permission of Chairman to commence the meeting.

Chairman Principal Dr. R. S. Jaipurkar also welcomed all the members and granted permission to commence the business of the meeting.

After elaborate discussions the following decisions were taken.

Item No. 01: To note the action taken report of the previous meeting dated 13/05/2023.

- TLE process report from faculty coordination committee submitted to the principal for necessary action.
- Prepared internal academic and administrative audit of the various departments and committees which will be completed by 30th July 2023.
- Directions were given to teachers to make teaching, learning and evaluation more effective by using effective teaching methodologies and ICT. In this regard, Faculty Coordination Committee

is directed to take the regular follow up. Due to implementation of new curriculum by the university, need based and skill based components are included in it.

- Increased LED lightening in the college and hostel campus. Proposals for roof top Solar PV plant have been submitted to funding agencies.
- The Budget Committee has prepared the Budget.
- Received criterion wise planning and accordingly prepared IQAC's strategic plan and gender sensitization plan for 2023-2024 for discussion to finalize it.
- Submitted IQA on 20th May 2023 to NAAC, Bengaluru.
- All the concerned College Committess, Departments and Staff Members are directed to strictly follow the time-line to get ready for NAAC assessment (4th Cycle).
- Preparation for Mock Peer team visit during August 2023 is going on.

Item No. 02: To finalize IQAC's strategic plan of action for 2022-2023.

- After elaborate discussion, IQAC's strategic plan and gender sensitization plan for 2023-2024 was finalised. It was discied to circulate it to all staff members for necessary action.

Item No. 03: To review the preparation of SSR for upcoming NAAC assessment cycle.

- The prepared SSR (Excecutivve summary, Criterion-wise Q_{LM} & Q_{NM}) and related documentations (As per NAAC SOP for DVV) was reviewed and it was decided to keep it ready for submission. Also, it was decided to monitor ancillary preparations like PPT/Demonstration/Display/ Documentation/Communication, etc. regulary for effective performance of the college during NAAC Peer Team visit.

Item No. 04: To review the college campus beautification.

- The college campus beautification was reviewd and it was decided to direct the concerned committee for necessary action to update college campus beautification (Display boards, colouring, plantation, college gate, etc.).

Item No. 05: To start new programs and courses under distance/online education.

- After having the elaborate discussion, it was decided that every member of IQAC should submit the names of the new programs and courses under distance/online education to be started to IQAC Coordinator up to 30th July 2023. In addition to this, it was decided to start the new skill based courses by establishing the MoUs with government or non-government agencies.

Item No. 06: To increase the participation of staff members for Conferences/Seminar/webinar.

- It was decided that Research Club should plans to encourage staff members for their participation in Conferences/Seminar/webinar.

Item No. 07: To encourage staff members for research publications in UGC Care List.

- It was decided that Research Club should plans to encourage staff members for research publications in UGC Care List journals.

Item No. 08: To discuss the feedback alaysis reports

- After having discussion on analysis of student satisfaction survey and feedbacks on curriculum and overall functioning of the college, it was observed that students as well as all the stakeholders are satisfied and also expressed satisfaction regarding overall support provided by the college. Moreover, it was decided to make teaching, learning and evaluation more effective. Also, after having discussion on analysis of teacher's and employer's feedback on curriculum it is resolved that the faculty members of the college, who are the members of Board of Studies (BOS) of the affiliating university, should do the needful to make the required changes in the curriculum of the respective subjects and other faculty members at the suitable platforms.

Item No. 09: To update the college website.


- The college website was reviewed and after having discussion it was decided that the College Website Committee shall update college website regularly. In this regard, all staff members should also check the college website and give suggestions to IQAC and website committee for necessary action.

Item No. 10: Items with the permission of chair.

- It was decided to monitor the use of policy documents in the various functioning of the college.
- It was decided to strictly follow the time-line to get ready for NAAC assessment (4th Cycle). In this regard, the Head of Departments/faculty members/non-teaching staff member/Convener of various college committess should be directed to do the needful.

The minutes of this meeting were upheld in this meeting.


Dr. V. D. Kapse
(IQAC Coordinator)


Dr. R. S. Jaipurkar
(Principal)

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18	Anil R. Baraske	Member (Student Representative)	Anil
19	Dr. V. D .Kapse	Coordinator	



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